

Time – 50 minutes

**TOPICS**

**Remember: Write on only ONE of the following topics.**

1. A medical professional visited your school and addressed your class. Write a report to your teacher about the visit.

You may include the following details:

- The date, time, place and the person who visited
- The activities that occurred during the visit
- What was learnt from the visit

2. Your class was responsible for taking care of a vegetable garden at your school. Write a report to your vice principal about the activities that happened daily in the garden.

You may include the following details:

- The date, time and place of the daily activities
- Who were involved and what happened
- How the activity ended

3. During a field trip to a local tourist attraction, a student slipped and hurt his/her wrist. Write a report to your principal about the incident.

You may include the following details:

- The date, time and place of the incident
- Who were involved and what happened
- What was the outcome

**NOTES**

This space is for **NOTES** only. **DO NOT BEGIN YOUR REPORT ON THIS PAGE.**